

TOWNSHIP OF WHITE RIVER

We are currently seeking qualified candidates for the following position:

1 Full-Time Fire Services Assistant Intern (1 Year Contract) 2022 - 2023

The Township of White River is a progressive and vibrant community, with a population of around 1000, located midway between Thunder Bay and Sault Ste. Marie in the heartland of Northeastern Ontario. Set amongst a stunning landscape of lush boreal forest and abundant freshwater lakes and rivers, White River boasts rugged beauty and a healthy climate where wildlife and adventure abound.

The Township of White River is seeking a Fire Services Intern to assist the White River Volunteer Fire Department to meet legislative requirements.

The Fire Services Intern will perform a wide range of duties including the following:

- Support Fire Chief with Reporting Obligations of Fire Department
- Create and implement a training program according to mandatory requirements
- Develop a system to track the completed training by individual volunteers
- Assist with preparation of all reports from the Fire Department
- Research Community Risk Assessment development and available best practices
- Lead and administer the development of a Community Risk Assessment with the help of the volunteer fire department and local stakeholders
- Develop a system for the future updating and review of the Community Risk Assessment
- Research best practices for public reporting
- Create and Develop a standardized public reporting delivery system
- Develop a record keeping system for reporting and invoicing
- Develop and maintain a public awareness campaign

Qualifications:

Post Secondary Studies, High school or provincial equivalency and/or experience

Who is eligible:

Candidate must be new entrant into the workforce, are transitioning to a new career, unemployed or underemployed who are entering a new field. Candidate must have not previously participated in an NOHFC funded internship in the 2021 mandate. Candidate must be 18 years of age or older. Candidate must be legally eligible to work in Canada. Once hired, the candidate must reside in the Northern Ontario community in which they are employed.

To be considered for this position, please submit your resume by March 4, 2022 at 3:30 pm to:

Township of White River
102 Durham Street, P.O. Box 307
White River, ON P0M 3G0
Email: cao@whiteriver.ca or via fax to (807) 822-2719
For more information, call (807) 822-2450 x. 206

This opportunity is proudly supported by Northern Ontario Heritage Fund Corporation and is funded through the Workforce Development Program. Eligibility requirements of the program can be found here: <https://nohfc.ca/en/pages/programs/people-talent-program/workforce-development-stream>